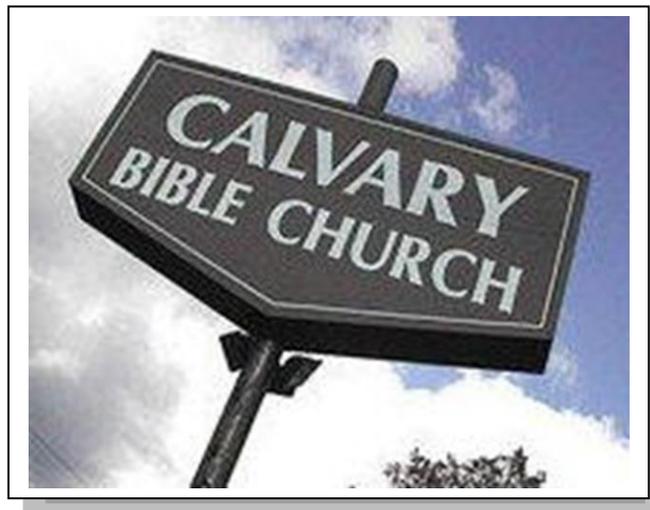


Official Constitution



**Calvary Bible Church
8300 Nursery Road
Lusby, MD. 20657
410-586-1091
cbclusby.org**

Feb 2, 2016

ARTICLE 1 – THE MISSION

Our mission is to build a community of believers wholly committed to Jesus Christ, connected to one another in love, and challenged to share the Gospel everywhere.

ARTICLE 2 - THE NAME

The name of this organization shall be "Calvary Bible Church," "CBC," or "CBC Lusby."

ARTICLE 3 - DOCTRINE

Section 1 - The Holy Scriptures

We believe the Holy Scriptures of the Old and New Testaments to be the verbally inspired Word of God; inerrant in the original writings, and infallible for life and practice (2 Tim 3:16, 17; 2 Pet 1:20, 21; Matt 5:18; Jn 16:12, 13).

Section 2 - The God Head

We believe in one Triune God, eternally existing in three persons - Father, Son, and Holy Spirit and co-eternal in being, co-identical in nature, co-equal in power and glory, and having the same attributes and perfections (Deut 6:4; 2 Cor. 13:14).

Section 3 - The Person and Work of Christ

We believe that the Lord Jesus Christ, the eternal Son of God became man, without ceasing to be God; having been conceived by the Holy Spirit and born of the virgin Mary, in order that He might reveal God and redeem sinful men (Jn 1:1; 1:14; Lk 1:35). We believe that the Lord Jesus Christ accomplished our redemption through His death on the cross as a vicarious, substitutionary sacrifice and that our justification is made sure by His literal, physical resurrection from the dead (Rom 3:24, 25; I Pet 1:3-5, 2:24; Eph 1:7). We believe that the Lord Jesus ascended to heaven and is now exalted at the right hand of God, where, as our High Priest, He fulfills the ministry of Representative, Intercessor, and Advocate (Acts 1:9, 10; Heb 7:25, 9:24; Rom 8:34; I Jn 2:1, 2).

Section 4 - The Holy Spirit

We believe that the Holy Spirit is a person who convicts the world of sin, of righteousness and of judgment; that He is the supernatural agent in regeneration, baptizing all believers into the body of Christ, indwelling and sealing them unto the day of redemption (Jn 16:8-11, 2 Cor. 3:6; I Cor. 12:12-14; Rom 8:9; Eph 1:13, 14). We believe that He is the divine Teacher who guides believers into all truth, and that it is the privilege and duty of all the saved to be filled with the Spirit (Jn 16:13; I Jn 2:20, 27; Eph 5:18).

Section 5 - The Total Depravity of Man

We believe that man was created in the image and likeness of God, but that in Adam's sin the race fell, inherited a sinful nature, and became alienated from God; that man is totally depraved, and of himself, utterly unable to remedy his lost condition (Gen 1:26; Rom 3:22, 23, 5:12; Eph 2:1-3, 12).

Section 6 - Salvation

We believe that salvation is the gift of God brought to man by grace and received by personal faith in the Lord Jesus Christ, whose precious blood was shed on Calvary for the forgiveness of our sins (Eph 1:7, 2:8-10; Jn 1:12; I Pet 1:18, 19, 23).

Section 7 - The Eternal Security and Assurance of Believers

We believe that the redeemed are kept by God's power and are thus secure in Christ forever (Jn 6:37-40, 10:27-30; Rom 8:1, 38, 39; I Cor. 1:4-8; I Pet 1:5). We believe that it is the privilege of believers to rejoice in the assurance of their salvation through the testimony of God's Word, which clearly forbids the use of Christian liberty as an occasion for the flesh (Rom 13:13, 14; Gal. 5:13; Titus 2:11-15).

Section 8 - The Two Natures of the Believer

We believe that every saved person possesses two natures - old and new, with provision made for victory of the new nature over the old through the power of the indwelling Holy Spirit. All claims to the eradication of the old nature in this life are unscriptural (Rom 6:13, 8:12, 13; Gal. 5:16-25; Eph 4:22-24; Col. 3:10; I Pet 1:14-16; I Jn 3:5-9).

Section 9 - Separation

We believe that all the saved should live in such a manner as not to bring reproach upon their Savior and Lord; that separation from all religious apostasy, all worldly and sinful pleasures, practices and associations is commanded by God (2 Tim 3:1-5; Rom 12:1,2, 14:13; I Jn 3:15-17; 2 Jn 9-11; 2 Cor 6:14-7:1; I Thes 4:3-5).

Section 10 – Missionary Work

We believe that it is the commandment of the saved to witness by life and by word to the truths of Holy Scripture and to seek to proclaim the Gospel to all mankind as commanded in the Great Commission (Matt 28:19-20; Mk 16:15; Acts 1:8).

Section 11 - Spiritual Gifts

We believe that God is sovereign in the bestowment of His gifts and that the gifts of evangelist, pastor, and teacher are the primary spiritual gifts for ministering in the church today. We believe that speaking in tongues, the sign gifts, and the working of sign miracles were for the establishment of the church, and gradually ceased in importance as the NT was completed (I Cor. 12:4-11; 2 Cor. 12:12; Eph 4:7-12).

Section 12 – The Church

We believe that the church is the body of and espoused bride of Christ and is a spiritual organism made up of born-again persons of this present age (Eph 1:22, 23; 5:25-27; 1 Cor 12:12-14; 2 Cor 11:2). We believe the establishment and continuance of local churches is clearly taught and defined in the NT (Acts 14:27; 20:17; 28-32. 1 Tim 3:1-13; Titus 1:5-11).

Section 13 - Dispensational

We believe in the Dispensational view of biblical interpretation and reject the extreme teaching known as Hyper-Dispensationalism, Ultra-Dispensationalism, and/or Bullingerism which opposes, for example, the Lord's table and/or water baptism as a Scriptural means of testimony for the church in this age (Matt 28:19, 20; Acts 2:41, 42, 18:8; I Cor 11:23-26).

Section 14 - The Lord's Table

We believe that the Lord's Table or Communion is the commemoration of Jesus's death until He comes; is for the believer, and should be practiced regularly. (I Cor 11:23-24).

Section 15 – Baptism

We believe that water baptism is a scriptural ordinance of the church during this NT age. It is fitting only after the salvation of the individual so we practice believer's baptism. We believe it is a public testimony of the person who has trusted Christ as Savior and an outward symbol of the baptism of the Holy Spirit which is an inward work whereby each believer is inseparably joined to the body of Christ, the Church. We believe the mode of baptism is immersion in water "in the name of the Father, the Son, and the Holy Spirit," and this illustrates the relationship between water and Spirit baptism (Matt 28:19; Acts 2:41, 8:36-39, 9:18, 18:8; Jn 3:23; I Cor1:14-17).

Section 16 - Creation

We accept the Genesis account of creation and believe that man and woman came by direct creation of God and not by evolution (Gen 1-2; Col 1:16, 17; Jn 1:3).

Section 17 - The Personality of Satan

We believe that Satan is a person, the author of sin and the cause of the fall; that he is the open and declared enemy of God and man, and that he shall be eternally punished in the Lake of Fire (Job 1:6; Isa 14:12-17; Matt 4:2-11, 25:41; Rev 20:10).

Section 18 - The Second Advent of Christ

We believe in the "Blessed Hope;" the personal, imminent, pre-tribulation rapture and pre-millennial return of the Lord Jesus Christ to the earth with His redeemed ones, His saints, to establish His Millennial Kingdom (I Thess 1:10, 4:13-18, 5:9; Zech 14:4-11; Rev 3:10, 19:11-16, 20:1-6).

Section 19 - The Eternal State

We believe in the bodily resurrection of all men, the saved to eternal life and the unsaved to judgment and everlasting punishment (Matt 25:46; Jn 5:28, 29, 11:25, 26; Rev 20:5, 6, 12, 13).

We believe that the souls of the redeemed are, at death, absent from the body and present with the Lord, where they await the first resurrection, when spirit, soul, and body are reunited to be glorified forever with the Lord (Lk 23:43; Rev 20:4-6; 2 Cor 5:8; Phil 1:23, 3:21; I Thess 4:16, 17).

We believe that the souls of unbelievers remain, after death, in conscious misery until the second resurrection, when with soul and body reunited they appear at the Great White Throne of Judgment, and shall be cast into the Lake of Fire, not to be annihilated, but to suffer everlasting punishment (Lk 16:19-26; Matt 25:1-46; 2 Thess 1:7-9; Jude 6, 7; Mk 9:43-48; Rev 20:11-15).

Section 20 – Marriage

We believe that marriage is between a biological man and a biological woman as designed and ordained by God in the book of Genesis (1:27-28; 2:18-24). We believe that God's design for marriage is a model for the church with Jesus Christ as the Bridegroom and the New Testament church as the bride (Jn 3:29; Eph 5:23, 33; 1 Tim 3:2; Titus 1:6; Rev 18:23).

ARTICLE 4 - THE COVENANT

Having accepted the Lord Jesus Christ as personal Savior and in subscribing to the Mission and Doctrine in the CBC Constitution, we do most solemnly covenant together, the Lord enabling us, that as dedicated and faithful Christians, we will –

1. Abstain from fleshly lusts which war against the soul.
2. Put away all bitterness, wrath, anger, and gossip. Be kind to one another, tender-hearted, forgiving one another, even as God for Christ's sake has forgiven us.
3. Do good to all people, especially to those of the household of faith.
4. Respect those who have authority over us and speak to us the Word of God.

5. Faithfully support the church with our prayers and presence at its services.
 6. Give tithes and offerings as God has prospered us, contributing not grudgingly nor of necessity, but cheerfully to support of the ministry - the expense of the church; the relief of the poor, and the spread of the Gospel throughout the world.
 7. Pray for one another; rejoice with those who rejoice and weep with those who weep.
 8. Faithfully serve the living and true God while waiting for His Son from Heaven.
- [References for the above are: I Pet 2:11; Eph 4:31, 32; Gal. 6:1c; Heb 13:7; I Cor. 16:2; 2 Cor. 9:7; Rom 12:15; I Thes 1:9, 10.]

ARTICLE 5 – CHURCH LIFE

Section 1 - Worship Services, Gatherings

The Church shall conduct worship services on Sunday, the Lord’s Day, and other days of the week designated for ministry or fellowship purposes (Heb 10:24-25). Gatherings such as meetings, conferences, Bible studies, youth events, sporting events, concerts, or other events must receive approval from the Lead Pastor and Board of Elders.

Section 2 - Baptism and the Lord’s Supper

We believe that Baptism and the Lord’s Supper are the two ordinances of the church. We urge all believers in Christ to participate in both ordinances.

- A. Believer’s Baptism by immersion as modeled in the NT (Mk 1:9; Matt 28:19) is to be practiced, and this church shall not practice infant baptism, christening, or sprinkling.
- B. The Lord’s Supper is for believers in Jesus Christ who hold to Article 4 – The Covenant and is to be observed on a regular basis (Acts 20:7; 1 Cor 11:23-30).

Section 3 – Child Dedication

Believing parents are encouraged to publicly present their children in dedication to the Lord, which is a dedication of the parents to instruct, correct, and admonish their children as revealed in the Word of God. Such dedication may take place at any designated service of the Church upon previous request to the Lead Pastor (I Sam 1:28; Lk 2:22, Mk 10:14).

Section 4 – Protection of Children

All persons working with minor children (<18 yrs. of age) in a permanent or temporary ministry role at CBC are subject to the terms and conditions set forth in the CBC Child Protection Policy. For reference, refer to stated document # CBC549-0415.

ARTICLE 6 - MEMBERSHIP

Section 1 – Requirements of Membership

The leadership encourages all those involved in the ministry to become members of CBC. The membership role shall consist of those who have reached the age of 18 and have signified their desire to become members. They have received the Lord Jesus Christ as their personal Savior, have subscribed to the Doctrinal Statement, and agree be governed by the Constitution and not teach contrary to it. Baptism is not required for membership. The membership candidate shall be recommended by the Lead Pastor and approved by the Official Board, and shall be voted upon by a 2/3 approval by the Official Board, and if approved, will be welcomed into the membership at a Lord's Day service.

Section 2 - Members' Life and Practice

Members are expected to conscientiously strive to live according to the light revealed to them by the Holy Spirit through God's Word as outlined in The Covenant in Article 4. They are to wholeheartedly support the services and activities of the Church.

- A. **Inactive Members** - Any member who fails to attend the Church for four (4) consecutive weeks may, at the discretion of the Official Board, be placed on an INACTIVE membership roll. Those on the inactive membership roll are ineligible to hold an office in the Church (see Sect. 3), and are not allowed to vote, either in person or by proxy at any church business meeting.
- B. **Removal of Members** - If any member is unable to subscribe to, or refuses to abide by the Doctrinal Statement of this Constitution, or teaches contrary to it, church discipline as outlined in Matthew 18:15-19 is to be practiced. If the offending member does not respond positively to correction, then he or she will be placed on the INACTIVE roll. If they make no attempt to restore themselves to the ACTIVE roll within five (5) months, they will be removed.
- C. **Reinstatement of Inactive Members** - Those who have been removed from the Church membership roll and would like to be reinstated as active members may appeal in writing to the Official Board (OB). If approved by the OB, they may be reinstated after attending for at least four (4) consecutive weeks.

Section 3 – Members and Non-Members Serving

Individuals serving as Pastor(s), Official Board members, and Sunday school director(s) must be members of CBC. Non-members may serve in the church once approved by the Official Board, provided they subscribe to Article 4 - The COVENANT and they are able to answer in the affirmative the following questions --

1. Are you a born-again Christian and can you give testimony to the fact?

2. Can you accept, be governed by and teach only in accordance with the Church Constitution?
3. Are you free from any known activities that would bring reproach upon Christ, self, and the Church? (Rom. 12:1, 2)

If the non-member ministry candidate cannot adhere to the above requirements, they shall not serve in the ministry at CBC.

ARTICLE 7 - MEETINGS

Section 1 – Annual Business Meeting

The Annual Business Meeting (ABM) shall be held once per year on a day designated by the Lead Pastor and Board of Elders. The Lead Pastor, by virtue of his office, shall be the presiding officer. The ABM shall be called and announced at least 2 weeks prior to the meeting and have an agenda clearly posted and distributed to all active members. The rules for procedure and voting as outlined in Article 7, Section 2 apply to the ABM. The following shall be included in the agenda --

- A. Prayer
- B. Quorum Check – 51% of ACTIVE membership present required to conduct business
- C. Clerk’s Report – Minutes from previous meeting(s)
- D. Treasurer’s Report – Year-end report with fiscal year ending Dec 31
- E. Pastor(s) report
- F. Business
- G. Election of officers by the Nominating Committee (as needed)
- H. Congregational input

Section 2 – Meeting Procedure, Voting, Proxies

- A. Parliamentary Procedure - All meetings shall employ a parliamentary, orderly procedure according to Robert’s Rules of Order. The process consists of motion, a second, open discussion, and a call for a vote.
- B. Voting and Proxies– A two thirds (2/3) vote (66%) is required in order to pass motions with the exception of the election of officers which is by a simple majority (51%). Written proxy votes may be counted provided they are submitted by absent ACTIVE members only.

Section 3 - Special Meeting

A Special Meeting may be held at any time during the year as designated by the Lead Pastor and Board of Elders. The Special Meeting must be called and announced at least 2 weeks prior to the meeting and have an agenda clearly posted and distributed to all ACTIVE members. The rules for procedure and voting as outlined in Article 7, Section 2 apply to Special Meetings.

- A. The Lead Pastor, by virtue of his office shall be the presiding officer.

Section 4 - Member-Called Meeting

A Member-Called Meeting (MCM) may be called by a written, signed petition of at least one-fourth (1/4) of the ACTIVE membership and forwarded to the Official Board for approval. The MCM must be called and announced at least 3 weeks prior to the meeting and have an agenda clearly posted and distributed to all ACTIVE members. The rules for procedure and voting as outlined in Article 7, Section 2 apply to the MCM.

- A. The Lead Pastor or a designated member of the Official Board shall be the presiding officer.

ARTICLE 8 – GOVERNMENT AND AFFILIATION

Section 1 – Congregational and Non-Denominational

CBC is a congregational church meaning it is ruled by the congregation along with its leaders who consist of pastor(s), elders, and deacons. These men are chosen from, elected by, and accountable to the congregation and ultimately to Jesus Christ who is the head of the church (1 Tim 3:8; 1 Tim 5:17; Eph 5:23). The Official Board oversees the everyday management of the church body; however, many key decisions are voted on by the ACTIVE membership. CBC as a Non-Denominational church is an autonomous body of believers which elects and ordains its own ministers, directs the use of its treasury, and oversees all ministry activities (Acts 6:3; Acts 13:2-3; Acts 14:23; Acts 15:5-6).

Section 2 – Official Board

The conduct of its business, the management and control of all its property, the supervision of its general work, its organizations, and all ministries shall, under the leadership of the Holy Spirit, be vested in the Official Board (OB) and the congregation. The OB shall consist solely of ACTIVE male members of the Church, including --

- A. The Lead Pastor, who shall be the president of the OB
- B. The Elders, consisting of not less than two (2) elders (Acts 14:23)
- C. The Deacons, consisting of not less than three (3) deacons
- D. Clerk and Treasurer
- E. The Board may include an Associate Pastor or Youth Pastor

Section 3 – Meetings of the Official Board

The Official Board shall hold regular meetings as scheduled by the Lead Pastor. The quorum for OB meetings shall be two-thirds (2/3) of the OB, and the vote necessary to carry a motion shall be two-thirds (2/3) of the members present.

Section 4 – Official Board Duties

The Official Board shall have the management and control of all property belonging to the Church. It shall not encumber with loan, transfer, sell, or purchase any real estate for the Church except by express authorization conveyed through a two-thirds (2/3) vote of the ACTIVE membership present at an official meeting of CBC.

Section 5 - Visiting Speakers

The Official Board shall approve pulpit speakers when necessary, desired, or when the Church is without a Pastor. These men must have observed Christian character and teaching and be in accordance with the Doctrinal Statement and Covenant of CBC.

Section 6 – Recommendation of Pastors

This Official Board shall recommend to ACTIVE members' suitable candidates for the pastorate after prayerful investigation and consideration.

Section 7 - Disposition of Grievances

The Official Board shall consider and dispose of any grievances, suggestions, or recommendations by any member or organization of this Church providing they are received in written form.

Section 8 – Vacancies on the Official Board

The Official Board may appoint individuals who meet the requirements of this Constitution to fill any vacancies occurring during the term of officers of the Church. In the event of a vacancy of the Elders, Deacons, Clerk, Treasurer, or Sunday School Director(s), the Official Board shall have the authority upon a two thirds (2/3) of said Board to fill the vacancy until the next Annual Business Meeting.

ARTICLE 9 - COMMITTEES

The Official Board (OB) shall have authority to appoint committees for the work of the ministry at CBC. Such committees are in subjection to and answerable to the OB.

Section 1 - Finance Committee

The Financial Committee is appointed by the Official Board (OB). They shall manage funds from church offerings and ensure their deposit into the proper account(s) in such bank(s) as the OB shall designate. The funds deposited shall be subject to withdrawal for the purpose of paying bills and invoices as approved by the OB.

Section 2 – Nominating Committee

The Nominating Committee is elected at the Annual Business Meeting (ABM) by a two thirds (2/3) vote of the ACTIVE members of CBC. The committee shall consist of six (6) members - three (3) from the ACTIVE membership to represent the Church at large, and three (3) from the Official Board. They shall present nominations for Deacons, SS Director, Treasurer, and Clerk to the Church as needed at least two (2) weeks prior to the ABM. The membership of CBC may recommend qualified individuals for any position by the following manner:

- A. An ACTIVE church member may submit a request in writing, with their signature and at least four (4) other signatures of ACTIVE members who are in agreement, to a member of the Official Board at least one (1) month prior to the ABM.
- B. Upon receiving such submissions, the Official Board shall consider these names for submission to the Nominating Committee.

ARTICLE 10 - ELECTIONS OF PASTORS AND OFFICERS

Section 1 – Voting on a Pastor, Proxy Votes

A Pastor(s) may be called into service with a two-thirds (2/3) vote of the ACTIVE members provided a quorum (51%) of the active membership is present. Proxy votes may be submitted in writing by absent ACTIVE members only, and shall not be used to establish a quorum. Pastors shall serve until their pastorate is terminated by resignation or by request of the ACTIVE members.

- A. Pastors shall give a minimum of thirty (30) days written notice before termination of their services. If at any time the Pastor shall make application to be released from the pastorate in a shorter period of time, the relationship may be terminated by mutual agreement.
- B. In the event the ACTIVE members vote the Pastor's service be terminated abruptly, the average weekly support shall continue for a period of thirty (30) days unless he accepts another call or enters other employment within that time. He may have the privilege of occupying the parsonage for that period of time (if applicable).
- C. If at any time the personal belief, preaching or teaching of any pastor shall not be in accordance with the Doctrinal Statement of this Church, or if the relations between the Pastor and the Congregation become detrimental to the welfare of the Church, his services shall be terminated.

Section 2 – Elders and Terms

Men for the Board of Elders shall be recommended by the Official Board in accordance with I Tim 3, Titus 1:5, and Acts 14:23 and elected by the ACTIVE members by a simple majority vote (51%). Their terms shall be for a period of 1-3 years. Their terms of office shall be so arranged that approximately

one-third (1/3) of the terms shall expire each year. In order to establish and maintain this rotation of office, it shall be permissible to adjust such terms.

- A. Those meeting the requirements of the Word of God (I Tim 3) and this Constitution may be elected and re-elected as Elders.
- B. The Board of Elders shall consist of the Lead Pastor and not less than two (2) elders (Acts 14:23).
- C. If at any time the personal belief, preaching or teaching of an Elder shall not be in full accord with the Doctrinal Statement of this church, his services will be terminated.

Section 4 - Deacons and Terms

Men for the Board of Deacons shall be nominated by the Nominating Committee (NC) and elected by the ACTIVE members by a simple majority (51%) for a period of three 1-3 years. Their terms of office shall be so arranged that approximately one-third (1/3) of the terms shall expire each year. In order to establish and maintain this rotation of office, it shall be permissible to adjust such terms.

- A. Those meeting the requirements of the Constitution and I Tim 3:8-16 may be elected and re-elected as Deacons.
- B. The Board of Deacons shall consist of not less than three (3) members.
- C. If at any time the personal belief, preaching or teaching of a Deacon shall not be in full accord with the Doctrinal Statement of this church, his services will be terminated.

Section 5 - Clerk and Treasurer Terms

Men for the Clerk and Treasurer positions shall be nominated by the NC and elected by the ACTIVE membership by a simple majority (51%) for a period of 1-3 years. Such may be re-elected upon meeting requirements of the Constitution. They must meet the same qualifications and stipulations as Deacons (Sect. 4, C.), and are members of the Official Board.

Section 6 - Replacement of Board Members

In the event of a vacancy in the Official Board including Elder, Deacon, Clerk, or Treasurer, the Official Board shall have the authority upon a 2/3 vote by said Board to fill the vacancy until the next Annual Business Meeting (ABM). At the next ABM, the replacement person may be voted upon and accepted with a 51% vote of the congregation in accordance with Article 7.

Section 7 - Sunday School Director

The Sunday School Director(s) shall be nominated by the NC and elected by the ACTIVE membership by a simple majority (51%) for a period of one 1-3 years. Such may be re-elected upon meeting requirements of the Constitution. The SS Director may or may not be a member of the Official Board.

ARTICLE 11 - DUTIES OF PASTORS AND OFFICERS

Section 1 – Duties of Pastors

The Pastor(s) shall preach the Word of God at every regular service of the Church for the salvation of souls and edifying of believers. The Lead Pastor shall have the oversight of the spiritual life, regular services, and ministration of the ordinances of the Church. He shall be an ex-officio member of all boards and committees connected with the Church or any of its organizations. He shall act as moderator in the meetings of the Church, unless otherwise directed by this Constitution or ordered by vote of the membership. He shall conscientiously perform such other duties as may be arranged between the Official Board and himself.

- A. The Lead Pastor and the Elders shall decide upon all pulpit ministries.
- B. An Associate or Youth Pastor shall perform duties as designated by the Lead Pastor and the Official Board.
- C. In the event there is no Lead Pastor, an Associate Pastor or Elder may perform such duties as designated by the Official Board.

Section 2 – Duties of Elders

The Elders shall be responsible with the Lead Pastor for the spiritual welfare of the Church. They shall be able to teach and meet the qualifications of 1 Tim 3:1-7 and Titus 1:5-9. They are to provide counsel to and assist the Lead Pastor in the overall ministry of the church. They shall provide visitation to the sick, the shut-in, and grieving membership, and contact the congregation to remedy any spiritual weakness in the lives of its members.

Section 3 – Duties of Deacons, Head Usher, Trustees

The Deacons shall care for the physical properties and finances of the Church and shall be ready to assist in guiding the spiritual life of the Church, ministering its ordinances and performing any necessary duties. They shall meet the general requirements of 1 Tim 3:1-13.

- A. Head Usher – The Head Usher manages the ushers and is appointed by the deacons.
- B. Trustees are required for the formation of a religious corporation in Maryland, and as such, the Deacons shall serve as the trustees of the corporation.

Section 4 – Duties of the Clerk

The Clerk shall keep an accurate record of all Business Meetings, notes from Board Meetings, and any other official records designated by the Official Board. The clerk shall present minutes of all meetings upon request by the Official Board. All church records are the property of CBC.

Section 5 – Duties of the Treasurer

The Treasurer shall maintain accurate records showing cash balances and all church assets, and shall make them available at the Annual Business Meeting and at other meetings as necessary. Financial records shall be made available for inspection or audit if deemed necessary by the Official Board.

Section 6 – Duties of the Sunday School Director

The Sunday School Director(s) recommends to the Official Board teachers, policies and curriculum that relate to the Sunday school. The SS Director(s) works closely with the Lead Pastor, making sure SS classes are properly staffed and ensuring proper materials are distributed and used.

ARTICLE 12 - ORDINATION

Section 1 - Guidelines

When, in the judgment of the Official Board, a man is called to the Christian Ministry, it shall be within the power of the Official Board (OB) to call and conduct a council for ordination if agreed upon by the OB. The Ordination Council shall consist of not less than six (6) individuals; at least four (4) from the OB and two (2) ordained pastors, missionaries, or full-time Christian workers from outside CBC. The ordaining council shall thoroughly examine the applicant for ordination as to call to the Christian ministry, education, doctrinal beliefs, reputation, personal character, and whether he has demonstrated reasonable efficiency in Christian service.

Section 2 – Those Not to be Ordained

- A. One who has not served six (6) months in a pastoral role or in definite Christian work in such manner as to convey reasonable evidence of God's call to the ministry.
- B. One who is not able to be governed by the Doctrinal Statement of CBC.
- C. One who does not qualify with the requirements found in I Tim 3:1-7 and Titus 1:6-9.

Section 3 – Withdrawal of Ordination

It shall be within the province of the Official Board to discipline or revoke the ordination credentials of any minister ordained under this Constitution, if said minister no longer meets the scriptural requirements specified in Section 2, item C above. This may be done after an impartial review is

conducted in the spirit of I Corinthians 13. The minister under investigation may appeal his case to the ACTIVE membership of this Church within sixty (60) days after a disputed decision by the Official Board.

ARTICLE 13 - DISCIPLINE

One of the duties of the Board of Elders is to seek to reclaim any members who disregard their covenant (Article 4) obligations as described in this Constitution. If and when the Elders are satisfied of continued inappropriate conduct, they may make charges against the member if deemed necessary. If contact cannot be made with said member(s), or if the member has consented to withdraw from the church, or if the member does not wish a review of their spiritual condition, the Elders shall move to remove them from the roll. If charges are made by the Board, the review shall be conducted with the spirit and teachings of the NT and with all possible consideration of the rights of the member and the welfare of the Church (Matt 18:15-18; I Cor 5:1-5; Gal 6:1-2; 2 Thes 3:6).

ARTICLE 14 - CONSTITUTION

This constitution may be adopted or revised by a two-thirds (2/3) vote of the ACTIVE membership at an official meeting of CBC. Any proposed changes or amendments to the current Constitution shall be distributed to the active membership at least two (2) weeks prior to such meeting(s).

ARTICLE 15 – ASSETS AND DISOLUTION

No part of the net earnings of CBC Lusby shall ever inure to the benefit of any donor, member, or officer of the corporation or any private individuals. Also, none of these before-mentioned persons shall be entitled to share in the distribution of any of the church's assets. The assets upon dissolution must be designated and distributed to one or more Bible-believing evangelical organizations as agreed upon by the Official Board provided they are a 501(c) (3) organization(s) (NPO) as designated by the IRS. †

[File: CBC Const 020216]